

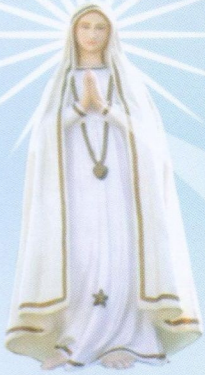


St. Mary's Sr. Sec. School

Nagina P.O, Bijnor Dt. U.P. 246-762

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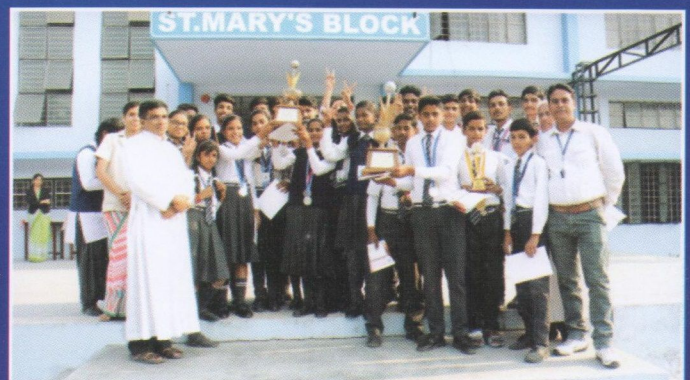


PROSPECTUS

St. Mary's Sr. Sec. School is situated four kilometers away from the township of Nagina on the way to Dhampur in the District of Bijnor, UP. The School is an English Medium Co-educational Catholic minority School, Administered by St. John's Province of CMI Congregation.

Aims and Objectives

The School is open to all irrespective of caste, creed, socio-economic disparities or sex. The Students are constantly helped to become intellectually Competent, spiritually mature, morally upright, psychologically integrated, physically healthy socially acceptable, ever open to further growth and to become champions of justice, love, truth and peace. This school prepares the proper background for a child to bring out the best in him.



Affiliation

St. Mary's Sr. Sec. School is recognized by U.P. Govt. and affiliated to the Council for the Indian School Certificate Examination (ISC), New Delhi.

Admission

1. The Management reserves the right to admit or to refuse admission to pupils seeking admission to the School. Similarly, the Management decides when the question of retaining a student in a Class arises.
2. Registration Forms will be available from the office. The allotment of the streams will be based on the pre-board exam results. The change of stream will not be allowed unless the candidate gets the demanded percentages in the ICSE exams.
3. At the time of admission, students and parents shall be required to sign an affidavit and declaration that on the admission he/she submits himself, herself to the disciplinary rules framed by the school.
4. All the admissions will be strictly on the basis of the result of Pre board exams. Any unfair means like attempt to bribe, recommendation etc will debar the candidate from getting admission.
5. After the admission, if the student fails to attend the Class, no refund of any kind shall be made.

Recommendation to the Parents

1. Parents are requested to bear in mind that the school attaches great importance to building a sound character in the pupils. Therefore the parents are expected to co-operate with the School by making their children understand that well ordered and a disciplined way of life is as important at home as in the School.
2. Parents are requested to co-operate with the school authorities in enforcing discipline.
3. Parents are expected to sign progress reports or any other similar documents when requested. Failure to do so will put their children to great inconvenience.
4. Parents are strictly forbidden to meet their wards or their teachers when classes are being held. Parents are requested to meet the teachers on the day of parent teachers meeting or with prior permission from the Principal.
5. If a student is likely to be ill for a long period the Principal must be informed as early as possible.
6. If absence, due to illness, lasts for more than three days, an application for leave must be made to the Principal, accompanied by a registered doctor's certificate.
7. Those who return to school after absenting themselves without leave shall not enter the class without the permission of the Principal.
8. When students are taken on tours/picnics or excursions, utmost care will be taken of their safety. How ever the authorities take up no responsibility for any outward incident which may take place on such occasions.
9. Parents are responsible for the arrangement of the conveyance of their ward to the School. Parents must see whether the Vehicle in which they are sending their ward is in proper condition and have fulfilled all the requirements of the government.

UNIFORMS

Boys

- White Shirt (Half Sleeved)
- Navy Blue Pants
- Black School Shoes with laces
- Navy blue socks
- School belt and tie

Girls

- White Kamiz and Blue Salwar (half Sleeved)
- Navy blue V neck jersey with school monogram
- Black School Shoes with steepes
- Navy blue Socks, White ribbons

WINTER UNIFORMS

Boys

- White Shirt (Full Sleeved)
- Navy Blue Jersey- V-Neck
- Navy Blue Blazer with monogram
- Grey Woolen Pants
- Black School Shoes with laces
- Grey woolen socks
- School belt and tie

Girls

- Grey wollen Kamiz and Blue Salwar full Sleeved)
- Navy blue V neck jersey
- Navy Blue Blazer with monogram
- Black School Shoes with steepes
- Grey woolen Spcks, White ribbons

CURRICULUM 1. The School year begins in the month of April. The courses of studies followed in the School lead to Indian School Certificate Examination (Class XI ISC) All the prescribed text books, belts, ties and badges etc are made available in the market.



P. T. Uniform

Boys

- White pants
- White Shirt
- White Canvas Shoes with lace, Red socks, House bow
- House! Shirt

Girls

- White Shirt
- White Skirt, White Salwar and white Kamiz
- White Canvas Shoes with steeps, red socks, House bow
- House shirt, House Jersey

HOURS

SUMMER 07.45 to 01.30 p.m. **WINTER** 08.45 to 02.30 p.m.

Office Hours

SUMMER : 08.00 a.m. to 12.40 p.m.

WINTER : 09.00 a.m. to 01.30 p.m.

No business shall be transacted on holidays. The principal can be met between 9 a.m. and 10am on working days and other times by appointment.

Attendance

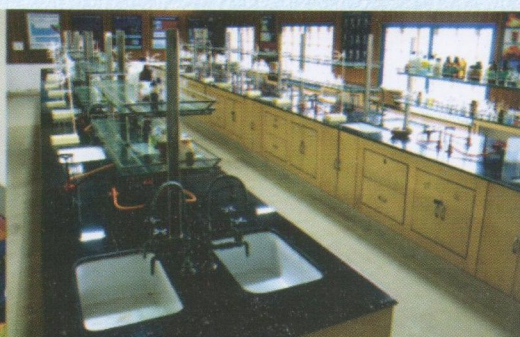
1. All the students are expected to be present on the opening day and the closing day of the academic year.
2. Students must have a minimum of 80% attendance to be permitted to write the examinations.
3. Absentees at an examination will be considered as having failed unless it is established that their absence was due to illness.
4. Students who are absent from classes for 2 weeks or more at a stretch without the permission of the Principal obtained in writing, will be considered to have left the school.
5. When absence is caused by unforeseen events, application duly signed by parents for leave must be submitted to the Principal.

Co-curricular Activities

- Sports and Games
- Elocution and Debate
- Science projects
- Creative Writing in English and Hindi
- Quiz competitions
- Painting /Arts/craft
- Dramatics
- Music
- Dance
- Needle work
- Board Decoration
- Karate/Yoga
- Inter School Competitions
- Cultural meet, Sport meet & tournaments.

Other Activities

- Educational tours and Camps
- Charitable Activities
- Parents teachers meeting
- Counselling





RULES OF DISCIPLINE

1. Every student must have the prescribed textbooks, laboratory records, dissecting instruments etc.
2. No student shall absent himself/herself from classes without the prior permission of the Principal.
3. The students are not allowed to bring motorized vehicles/ two wheelers to the school on working days. Students are not permitted to bring mobile or any electronic gadgets in the School.
4. The students will be expelled in any condition of Physical assault or threat to use physical force against any member of the staff or against any students with in the School.
5. The students will be asked to discontinue from the school on the basis of unhealthy relationships with opposite sex.
6. Smoking or use of any seductive by a student is strictly prohibited in the School and in the School premises. Those found violating this rule will be dismissed with immediate effect.
7. Bringing of arms and weapons like knives, chains, and fire arms to School and ganging up with the students of other schools justify immediate dismissal.
8. Any kind of damage done to School property must be paid by the parents/ guardian of the child. The decision of the principal regarding the amount to be paid is final.
9. Exchange of articles or money transactions between students are not allowed.

Transportation

School does not provide any transportation facility to the students and staff. Hence in the event of any mishap, the School doesn't accept any responsibility.

